Sackville School
TOGETHER WE ACHIEVE

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Headteacher: Ms Jo Meloni BA (Hons) NPQH

12 October 2026

Dear Families

Spanish Trip to Andalucía - Friday 27 to Monday 30 November 2026

With our trip to Spain now just six and a half weeks away, I am writing to request key information to finalise plans for the visit and to invite you to a parent information evening.

Passport, Dietary and Medical Information
We must submit passport, dietary, and medical information to our tour provider, NST, by the end of Friday 16 October 2026 to finalise the visit plans.

As such, please could I ask you to complete the following Google Form as soon as possible.

Students should also have a GHIC card. This is free, and you can apply for it here.
Could you send a photo/scan of your childs passport along with the GHIC card and email this to ktalbot@sackvilleschool.org.uk.

If you have any questions or would like to provide any information further to that requested on the form, please do not hesitate to contact me via e-mail at sfrancis@sackvilleschool.org.uk.

Parent Information Evening
I am delighted to invite you to a Parent Information Evening, taking place next Tuesday 20 October 2026 in the main hall, from 6.00pm - 6.30pm. The evening will provide an opportunity for me to share details of our departure and return travel arrangements, accommodation and itinerary, as well as a packing list. There will also be a chance to meet some of the staff accompanying the trip and to ask any questions you may have. Students are encouraged to attend the meeting alongside their parents.

Thank you in advance for supplying the information as quickly as possible. I look forward to seeing you next Tuesday.

Yours sincerely

Mr Sam Francis
Curriculum Team Leader - Languages