



02 June 2026

Dear Families

Year 10 Art and Photography exam trip to the National Portrait Gallery - Thursday 02 July 2026

This half term we are delighted to be able to invite our year 10 GCSE Art and Photography students on a gallery visit to the **National Portrait Gallery (NPG)** in London. The visit is designed to coincide with the final GCSE coursework project based on portraits, distortion and identity to provide inspiration for our students to produce the best work they can leading up to their mock exams in July and December. Students will also be given the chance to see the current exhibition on show called **"Marilyn Monroe: A Portrait."**

On the morning of **Thursday 02 July 2026** students should meet us at East Grinstead train station at 9.00am in order to be briefed on the day and get the **9.36am train to Victoria, then a short tube ride to Embankment. This will be followed by a five minute walk to the gallery.**

On the return trip students will be taken back to East Grinstead station where they can either be picked up or make their own way home from the station.

Please specify on the **Google form [here](#)** which you would prefer. We will be aiming to be back at East Grinstead by 4.00pm at the very latest. Any disruptions to travel we will ask students to contact you to update.

Students do not need to wear school uniform but must be in something weather appropriate and prepared for if there is rain. If it is sunny and hot, students should have on and bring suncream with them.

Students should make sure they have organised any drawing equipment, their new sketchbooks or paper before the day in order to document their visit successfully. All students will be given tasks to complete throughout the day. Students can borrow paper or pencils but should organise this in advance. Photography students will need a camera or a phone to take photographs with as well as a notebook.

Students are required to bring packed lunch and water with them as they will not be able to buy food whilst on the trip. Peanuts or nut related products are not allowed to be taken on any school visit. Students eligible for free school meals will have one provided for them that morning. We have a lunch room booked for half an hour in the gallery. Please ensure they have plenty of water to drink as it is likely to be very hot.

The cost of the trip is £15 per student. Students can also bring some cash or card with them if they would like to buy anything from the NPG shop such as postcards, books or stationery. **Please use the My Child At School (MCAS) app to pay for the trip and complete the consent form by Monday 22 June 2026.**

We never want cost to be a barrier preventing members of our Sackville Community from our culture of belonging or from being able to take part in trips and events. We will work closely with all families to ensure that every child has equitable access to opportunity, during their time at Sackville School. We will provide full funding for our eligible Pupil Premium students, from the available grant for this opportunity. If you have any questions please get in contact with your community team.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found [here](#).

As outlined in our Culture for Learning policy, on rare occasions we may have to remove a student from a trip who is unable to meet our high expectations or whose behaviour puts themselves or others at risk.

We really look forward to a memorable and productive visit.

Yours sincerely

Miss S Stirling
Curriculum Team Leader of Art