



11 May 2026

Dear Families

Prom Details - Thursday 25 June 2026

I had the pleasure of meeting the staff at the venue last week to finalise details alongside the Year 11 prom committee. We wanted to share with you some details ahead of the evening.

Venue - Holiday Inn London Gatwick - Worth, Crabbet Park, Turners Hill Road, Worth, Crawley. RH10 4SS

What Three Words - crest.hero.saints

Arrival Time - 5.45pm at Sackville School

Departure Time - 6.30pm on coaches

All students should be collected from the venue at 11.00pm.

The ticket price includes:-

- Travel to the venue
- Event Hire
- Buffet meal
- Welcome drink
- DJ

Students are strictly and legally prohibited from smoking, vaping or drinking alcohol at this event and we ask you to enforce this with your child.

As outlined in our Culture for Learning policy, on rare occasions we may have to remove a student from a trip who is unable to meet our high expectations or whose behaviour puts themselves or others at risk.

The venue has its own behaviour policy which is explained below:

- Students are to remain inside the event suite; this will be made clear to students upon arrival.
- Students must not run through hotel corridors.
- The hotel has a strict zero tolerance of verbal and physical abuse. Any student who is not compliant will have to be collected earlier from the venue.

The menu on offer for the evening is a hot and cold buffet, and we ask you to complete this [Google form](#) to ensure we have all up-to-date medical and emergency contact details.

Insurance for all school trips and events is arranged through West Sussex County Council. Full details of the policy can be found [here](#).

If you have any questions, please email me - sellis2@sackvilleschool.org.uk.

We are looking forward to celebrating an enjoyable evening with our year 11 students.

Yours sincerely

Mrs Sam Ellis
Head of Year 11