



22 April 2026

Dear Families

Junior Tennis Leaders Level One Award - Wednesday 06 May 2026

I am delighted to announce that as part of the Junior Tennis Leaders level one award your child has been selected to put their skills into practice by helping with the organisation and running of the East Grinstead Tennis Festival for the local primary schools in the area.

The event is taking place on Wednesday 06 May 2026 at the East Grinstead tennis club, Ship Street, East Grinstead from 11.45am to approximately 3.00pm.

Please meet at 11.20am outside the PE office in PE kit. We will travel to the tennis club by minibus. They will be dismissed from there at the end of the event. If anyone requires a lift back to Sackville, we will return at approximately 3.15pm.

They will need to wear their correct PE kit. They will need to bring their own lunch and are advised to bring snacks and plenty of drinks. Also sun cream and be prepared for the British weather!

If you are happy for your child to help with the event, please can you complete the Google Form [here](#) by Tuesday 05 May 2026.

Insurance for all school trips is arranged through West Sussex County Council. Full details of the policy can be found [here](#). **No peanut or nut related products are allowed to be taken on any school visit.**

As outlined in our Culture for Learning policy, on rare occasions we may have to remove a student from a trip who is unable to meet our high expectations or whose behaviour puts themselves or others at risk.

Yours sincerely

Mrs Suzanne Currie
Teacher of PE
School Sports Co-coordinator

