



Sackville School

TOGETHER WE ACHIEVE



Families Bulletin

Monday 01 December 2025 - Friday 05 December 2025

HEADTEACHER'S MESSAGE

Dear Families

It has been another incredibly busy week here at the school, with students excelling in a wide variety of activities, from the classroom to the stage and even the climbing wall.

Our students have been active in their vocational and academic pursuits, with Year 11 students heading out for their rock climbing CNAT assessment, whilst our Year 12 Performing Arts students participated in a workshop focused on developing acting skills. We were also delighted to welcome our local MP, Mims Davies, who visited to answer insightful questions from our Sixth Form politics students, and a number of interested Year 11s.

A particular highlight for me was the fantastic Winter Concert. The depth of talent on show was inspiring, with a program that offered real variety. We were treated to everything from classical pieces on piano, violin, and cello, to bands performing tracks by Kings of Leon, Coldplay, and Black Sabbath, alongside some wonderful musical theatre numbers. It has made us all very excited for our school musical, 'Bring It On,' coming up in February.

Looking ahead to next week, the festive spirit is beginning to arrive. You may have noticed that our Christmas tree—once again generously donated by Graham Keenor, has gone up outside the school. We also have our annual Gym and Dance display taking place this Thursday evening. I look forward to seeing many of you there to support the students.

In the meantime, have a lovely weekend and a great week ahead.

Jo Meloni
Headteacher

Week: B

Timetable: 4 + 1

Hot Chocolate With The Head

Congratulations to Leia (Year 7), Luke and Ben (Year 8), Phoebe and Ben (Year 9), Will (Year 10) and Millie and Lauren (Year 11), for being nominated for Hot Chocolate this week. They have all shown great positivity and community spirit and it was a real pleasure getting to know them.

They were joined by two Year 12 students, Acelya and Hope who are both new to our school this year. Both could not have been more positive about their experiences in the Sixth Form and the quality of support they are receiving.

Well done to everyone and keep up the hard work.

Ms Jo Meloni
Headteacher



Families Focus Group

The second Families Focus group meeting of the year will have a single agenda item around attendance, its importance to learning and social development alongside how we can support families with this. I hope to see as many families there as possible.

If you would like to attend, please complete this [Google form](#).


Mr Paul Street
Deputy Headteacher

Families Focus Group

Wednesday 03 December 2025
4.00pm - 5.00pm

Agenda

Working Positively With
Families to Support Students'
Attendance

 **Sackville School**
TOGETHER WE ACHIEVE

Key Dates

Thursday 04 December 2025	Gym and Dance Display
Friday 05 December 2025	Year 11 into 12 Taster Day
Monday 08 December 2025	San Francisco - Parent Meeting - 6pm
Wednesday 10 December 2025	Families Focus Group (FFG) - 4pm
	Year 8 Information Evening
Thursday 11 December 2025	Year 11 Parent Consultation Evening
Monday 15 December 2025	Disneyland Paris - Parent Meeting - 6pm
Tuesday 16 December 2025	Christmas Carol Service - St Swithuns
Monday 02 February 2026	Year 8 HPV vaccinations
Thursday 08 January 2025	Year 12 Information Evening

Notice board

Exam Certificate Collection

Exam certificates awarded in summer 2025 are now ready to be collected from reception for any student that has left Sackville and those who are still with us should have these handed out in form time.

Book of the Week

The Hitchhiker's Guide to the Galaxy by Douglas Adams

The novel follows the adventures of Arthur Dent, an ordinary human who is saved from Earth's destruction by his alien friend. They hitchhike across the galaxy, encountering bizarre characters. The book is the first in a series of novels by Douglas Adams following the same characters and themes. The novels are full of rich imagination, witty descriptions and hilarious dialogue. A great introduction to science fiction.

This week's recommendation comes from Year 8, Attenborough Community.



Library - Tree of Thanks

Christmas has arrived early in the library! We have lots of festive reads, including new fiction books and Christmas cooking and craft books for creating some festive treats. This year, as part of the Christmas decorations in the library we have a Tree of Thanks. This is an opportunity to think about someone you'd like to say thank you to in the run up to Christmas. If you'd like to add a thank you label to our tree, please pop into the library at break or lunchtime.

Ski trip February 2026

We may have one or two places opening up for the upcoming ski trip in February 2026 to Andorra. Any interested skiers and families should contact me as soon as possible by email:

dgerretsen@sackvilleschool.org.uk.

Mr Daan Gerretsen

Christmas Box Competition



Christmas Box Competition

In Support for East Grinstead Foodbank



With Christmas fast approaching and in support of East Grinstead Foodbank, we are holding a Christmas Box Competition. Each tutor group will be provided with a box and all students will be asked to bring in Christmas donations during tutor time, to fill these boxes. Students will receive community points for each item they donate and the tutor group with the most donations will win a prize!!

Suggested items include:

- | | |
|--|--|
| <input type="checkbox"/> Stuffing | <input type="checkbox"/> Chocolate Christmas pudding |
| <input type="checkbox"/> Gravy | <input type="checkbox"/> Box of chocolate biscuits |
| <input type="checkbox"/> Cranberry sauce | <input type="checkbox"/> Box of dates |
| <input type="checkbox"/> Corned beef | <input type="checkbox"/> tubs quality street/heroes/celebrations |
| <input type="checkbox"/> Large tins of ham | <input type="checkbox"/> bars of dairy milk chocolate |
| <input type="checkbox"/> cheese straws | <input type="checkbox"/> chocolate coins |
| <input type="checkbox"/> bread sticks | <input type="checkbox"/> selection boxes |
| <input type="checkbox"/> Jelly pots/packets | <input type="checkbox"/> Gift tags |
| <input type="checkbox"/> Pringles | <input type="checkbox"/> Sellotape |
| <input type="checkbox"/> Tubs mini cheddars/twiglets | <input type="checkbox"/> Christmas crackers |
| <input type="checkbox"/> Chocolate spread | <input type="checkbox"/> Rolls of wrapping paper |
| <input type="checkbox"/> Chutney/pickle | |
| <input type="checkbox"/> Boxes of cheese crackers | |



Please can all donations be brought in by **3pm Monday 8th December 2025**, so we can count up all the items and arrange for the boxes to be passed on to East Grinstead Foodbank in support of those who need it in our local community, in time for Christmas

Foodbank Referrals

We are starting to share our December plans with clients so they can prepare ahead - families should request any foodbank referrals a little earlier than usual to avoid a big rush towards the end of the month. E-vouchers will be accepted until the end of January.

Food bank vouchers are issued by Amy Steer. Please email directly - asteer@sackvilleschool.org.uk.

Extended Opening Hours and Christmas Room

From Friday 12 December 2025, our Christmas room will be open, and we will be offering extended hours (1.00pm – 4.00pm) on:

- Friday 12 December
- Monday 15 December
- Wednesday 17 December
- Friday 19 December
- Monday 22 December

We will then close for Christmas and reopen on Monday 05 January 2026, 1.00pm – 3.00pm

What is in the Christmas Room?

Visitors will be able to enjoy:

- Preloved Teddy Stall
- Hot drinks and mince pies while they browse
- Festive extras such as biscuits, chocolates, mince pies, ham, hot dogs, crisps and sweets
- Lots of seasonal cheer!

Referrals and Visiting Advice

It is extremely helpful if families arrive after 2.00pm, as we usually have a long queue at 1.00pm!

A Note on Frequency

As you know, we normally suggest one visit per month unless the client has no current income or very limited finances.

However, we do not want anyone going hungry while waiting for our Christmas period to begin. If clients need to come more than once in December, that is absolutely fine — but we will probably only be able to offer one visit to the Christmas Room.

Safeguarding

Attendance and Achievement Are Linked

As teens gain independence, they'll attend more social gatherings. Talk in advance about expectations: where they're going, who's hosting, how they'll get home. Emphasise the importance of never leaving drinks unattended and always staying with a trusted friend. A "no questions asked" pickup policy can also help teens feel safe calling for help if needed.

Please contact your child's tutor, community team or safeguarding@sackvilleschool.org.uk if you have any concerns/questions around your child's safety. You can also contact the following organisations, depending on where you live, to get more advice.

West Sussex -

<https://www.westsussex.gov.uk/education-children-and-families/keeping-children-safe/request-support-or-raise-a-concern-about-a-child/>

East Sussex - <https://www.eastsussex.gov.uk/children-families/report-a-concern-child>

Surrey - <https://www.surreycc.gov.uk/children/contact-childrens-services>

Kent - <https://www.kscmp.org.uk/guidance/worried-about-a-child>

As always, if you are aware or have any worries regarding the safety of our students then contact our safeguarding team. Contact details below:

Safeguarding Leads:

Mr Millican - amillican@sackvilleschool.org.uk

Mr Street - pstreet@sackvilleschool.org.uk

Mrs Steer - asteer@sackvilleschool.org.uk

Mr Vallally-Godfrey -

avallallygodfrey@sackvilleschool.org.uk

Safeguarding Team:

Mr Endersby - jendersby@sackvilleschool.org.uk

Mrs Hunt - shunt@sackvilleschool.org.uk

Ms Porter - mporter@sackvilleschool.org.uk

Mr Cowlin - pcowlin@sackvilleschool.org.uk

Mr Quigley - pquigley@sackvilleschool.org.uk

Talk to one of your Safeguarding team or email, safeguarding@mysackville.co.uk



Safeguarding at Sackville
PRIORITISING SAFETY & WELLBEING

 Mr Millican Designated Safeguarding Lead Assistant Headteacher	 Mrs Steer Deputy Designated Safeguarding Lead Child Protection Officer	 Mr Street Deputy Designated Safeguarding Lead Deputy Headteacher	 Mr Vallally-Godfrey Online Safeguarding Lead Associate Assistant Headteacher
 Mr Cowlin Deputy Headteacher	 Mr Quigley Assistant Headteacher	 Ms Meloni Headteacher	 We are here if...
 Mrs Harper Attendance Officer	 Mr Endersby CTL PE	 Mrs Hunt Assistant Headteacher	...you feel down or sad ...something is bothering you ...you are concerned about a friend
 Ms Porter Head of Sixth Form	 Mr Groves Deputy Head Sixth Form	 Mrs Valentine CTL Health and Social	 Email us confidentially by scanning the QR code below:

If you need to talk to someone about an issue that is worrying you, you can speak to your form tutor, Community Team, or a member of your Safeguarding Team

KEEPING OUR STUDENTS SAFE IS EVERYBODY'S RESPONSIBILITY

Mrs Harper - aharper@sackvilleschool.org.uk

Mr Groves - hgroves@sackvilleschool.org.uk

Mrs Valentine - hvalentine@sackvilleschool.org.uk

Sparx Mathematics



Student	Year Group	SPARX XP Points
Teddy Lavan	7	3,510
Levana Renju	8	1,635
Ava Taylor	9	2,349
Poppy Roberts	10	2,280
Autumn Taylor	11	1,797

Congratulations to our top performers for last week in SPARX Maths!

Extra-Curricular Opportunities

The link for this half terms extra-curricular sessions can be found here:

[Extra-Curricular Opportunities Autumn Term](#)

The 'live' document shows our sessions, and new clubs may appear throughout the term. These will be communicated through this document and the Families Bulletin. Once in the document please scroll across to the year group relevant to your child.

Mr Ashley Vallally-Godfrey
Associate Assistant Headteacher

Current Vacancies

We have one support staff role available at the moment. If you would be interested in any of the following or know anyone else who may be, please call Katie Dawson, Headteacher's PA for more information, or apply directly following these links:

- [Exam Invigilators](#)

Sackville News

We also publish a half termly newsletter and the latest edition can be seen here: [Sackville Newsletter](#).

Next publication date: **Friday 19 December 2025**

Futures - Find It Out Thursday

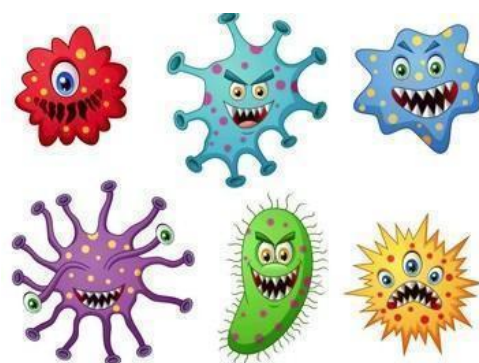
This is a chance for students to explore different professions and learn from those that are in that industry and can give a first hand experience. Different industries are highlighted each week and students have the opportunity to attend one talk per half term. When these terms talks have been confirmed, students will be able to sign up using a Google form that will be sent out. Students can come along and start to investigate career paths open to you and discover the skills that you will be required to develop to join that industry.

If you would be willing to come in and speak to students and be part of our Find it out Thursday program please contact Helen Smith on hsmith@sackvilleschool.org.uk.

Medication, Illness and Vaccines

NHS Guidelines

Please find some useful information [here](#) from the NHS on when to keep your child off school.



Medication

To ensure that we continue to support students when they are unwell, we need to make sure our records are up-to-date. As a school we will continue to administer ad-hoc medication as per the consent slip you have completed. If you wish for this to change, please contact the relevant year team. Should your child be diagnosed with any new medical condition please contact us.

In addition, should your child's medical condition change (i.e., they no longer need to use their inhaler) please contact their community team.

We will continue to provide the support and medical assistance you have already agreed to unless we hear from you.

Asthma

With the winter season on our doorstep, we would like to update our records with the treatment plans for any of our students who suffer from asthma.

Please could you complete this [Google Form](#) as soon as possible.

Illness

In order to keep the more vulnerable members of our school community safe, a reminder to inform the school if your child contracts any of the following: Chickenpox, Shingles, Measles or Mumps. Please call the relevant community office, thank you in advance.

Lost Property

Any unlabelled lost property this week can be found [here](#).

If lost property is labelled, we will email home and hand it to students directly, students can also ask in their community.

Please can we ask that you check the lost property list above for items missing and encourage students to look in lost property for their missing items. Can we remind parents to name everything for a much higher chance of relocating lost property to their rightful owner.

External Clubs, Sports, Services and Events

Basketball Club



STORM BASKETBALL
EAST GRINSTEAD STORM BASKETBALL CLUB

BASKETBALL FOR BOYS AND GIRLS
SCHOOL YEARS 1-11
MONDAYS @ SACKVILLE SCHOOL
5 - 6PM - YR 1-3
6 - 7PM - YR 4-5
7 - 8PM - YR 6-7
TUESDAYS @ IMBERHORNE UPPER
5-6.15 - YR 8-11

FIND US AT
WWW.STORMBASKETBALLCLUB.COM
OR EMAIL: OFFICE@STORMBASKETBALLCLUB.COM

STORMBALLCLUB STORMBASKETBALLCLUB STORMBALLCLUB

A.I For Multi-Lingual Families

Using A.I to Enhance Accessibility and Communication For Multi-Lingual Families

- Use to translate normative communication, for example everyday letters and correspondences, such as notification of non-school uniform days or nits in the class!
- Use to adjust simple extended text formats, such as letters or generic support guides. Language can be chunked, dual-coded (visuals added), and transformed to accommodate literacy levels of the audience. Then translated too!
- Can offer live translation (including text to speech, speech to text, and combined) options that could support informal conversations such as at drop off, pick up or reception support. This can be an effective way to **start** conversations.
- Culturally competent relational practice which prioritises psychological and physical safety, and accessibility, should be felt and experienced by all community members. Please ask your Advisory Teacher for further support or information.
- Not to be used in sensitive, confidential or complex scenarios (for example safeguarding). Relational practice is paramount and for the wellbeing of all involved such topic/agendas should be navigated carefully.
- Jargon is rarely translated effectively or with integrity of meaning. Where such language cannot be avoided, or where loaded terminology will be used, human interpreters should be utilised.
- Language proficiency varies significantly from language to language. Gaps in efficiency and accuracy will greatly undermine the understanding of all involved. Coproduction can only be achieved with all fully informed and acting with agency.
- A.I cannot replicate the human nature and experience of education and relationships. It cannot authentically develop interpersonal skills that interpreters/advocates can.

EMTAS
Ethnic Minority & Traveller
Achievement Service



U13 Football



ASHURST WOOD JUNIOR FOOTBALL CLUB



U13s Players Needed



We are looking for more players for our U13s for current year 8s or year 7s happy to play up.

The team play matches on Saturday mornings in the Horsham League and training is Thursday evenings, coaches are fully qualified and DBS checked.

For more information and to arrange to attend trial sessions please contact Rachel 07794548186 rachel.dufeu@sky.com

www.awjfc.net Charity No 1136711

SENCo Timetable

Merry Christmas!

December Timetable

All sessions delivered live online via zoom. 90 minutes long

£24 each or FREE with School Membership

Book online at facefamilyadvice.co.uk
Recordings available for 48 hours (excluding Free Talk)

Decreasing Depression	1 DEC 10am
Raising Self Esteem	1 DEC 7pm
Understanding the Teenage Brain	2 DEC 10am
Supporting Healthy Sleep	2 DEC 7pm
Autism - Improving Communication	8 DEC 10am
Improving Family Communication	8 DEC 7pm
Supporting A Child with ADHD	9 DEC 10am
Understanding Addictive Behaviour	9 DEC 7pm
Anxiety Based School Avoidance	15 DEC 10am
Understanding Anger	15 DEC 7pm
Supporting Healthy Screen Use	16 DEC 10am
Facing Defiance	16 DEC 7pm

Girls Self Defence



GIRL'S SELF DEFENCE

ActivelySafe

Forest Row

- Physical self defence
- Situational awareness
- Confidence strategies
- De-escalation techniques
- Survival mindset
- Use of force & the law

Ages 10-13: Fridays 3.45-4.45pm
Ages 14+: Wednesdays 6.15-7.15pm

For more Information:
activelysafeuk@gmail.com








Crochet Club



Crochet Club

B11

New Club!

What will YOU crochet?

It's time to pick up those crochet hooks and join us for crochet club - see Mrs Potts for any information.

EVERY TUESDAY
1:25 PM - 1:45 PM

BRING YOUR OWN WOOL IF YOU HAVE IT. DON'T WORRY IF NOT

EVERY TUESDAY LUNCHTIME IN B11

Adopt and Animal

ADOPT AN ANIMAL AT ST PIERS FARM

St Piers School & College



£30

per year

WHAT'S INCLUDED:
Newsletter
Certificate
Photo updates

For more information please contact:
thefarm@stpiers.org.uk

Scan me!
stpiers.org.uk/stpiersfarm/adopt-animal

St. Piers School and College is part of Young Epiphany. Young Epiphany is the operating name of the National Centre for Young People with Epiphany Charitable Trust. Registered Charity number 9105 (England and Wales).

FR Registered with FINANCIAL CONDUCT REGULATOR

Football Training Camp



BEST UNITED

Football Training Camp

Christmas Holidays - East Grinstead Sports Club
Boys and girls welcome Ages 6-13
(22nd & 23rd December)

9- 2.30pm Daily

Tel: 07827017977
buwestsussex@outlook.com

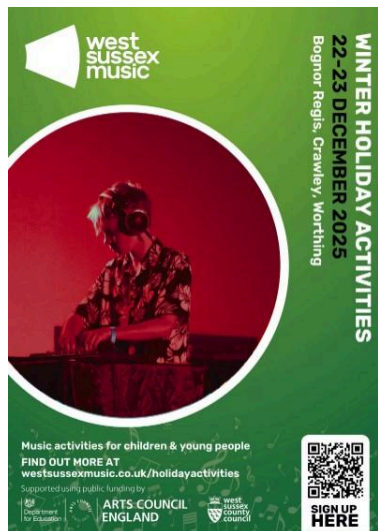


£28 per day!

Early Bird Booking discount of 20% (book & pay before the 1st December)

www.bestunitedfootball.com

Winter Holiday Activities



west sussex music

WINTER HOLIDAY ACTIVITIES
22-23 DECEMBER 2025
Bognor Regis, Crawley, Worthing

Music activities for children & young people
FIND OUT MORE AT
westsussexmusic.co.uk/holidayactivities

Supported using public funding by
Department for Education

ARTS COUNCIL ENGLAND

west sussex county council

SIGN UP HERE



west sussex music

WINTER HOLIDAY ACTIVITIES
22-23 DECEMBER 2025

Rap & Songwriting
BOGNOR REGIS - The Phoenix Centre, PO21 5JD
Explore the fundamentals of rap and songwriting. From rhythm and flow to crafting compelling stories through lyrics. This hands-on workshop encourages creativity, self-expression, and collaboration – whether you're new to rap or have experience, you'll gain practical tips to enhance your songwriting skills.

Music Production & DJ
CRAWLEY - The Mill Primary Academy, RH11 0EL
Get a hands-on introduction to music creation and mixing. Learn beat-making, sound design, track arrangement with professional tools, DJ-ing, beatmatching, and seamless transitions. This workshop offers practical skills and insights into both the creative and technical aspects of music production.

Play In A Band
WORTHING - Northbrook College, BN12 6NU
Come and experience Northbrook College's state of the art music studios to form a rock or pop band. Collaborate on covers and originals, and develop song arrangement, stage confidence, and live performance techniques.

Join for one or both days, lunch will be provided.
Free for those in receipt of free school meals
£39 per day for those paying
westsussexmusic.co.uk/holiday-activities

SIGN UP HERE

Christmas Movie Night



You're Invited To
Holmes
Christmas
Movie Night

GREMLINS

Tuesday 2nd December
At 4.30pm-6.30pm
Main Hall, Sackville School

£1.50 per ticket
Snacks and drinks available to purchase.
See Holmes Office for permission slips.

CD Phoenix Netball



COME AND JOIN PHOENIX NETBALL CLUB


U12s and U13s training
Thursdays
7:00 - 8:30 PM

Lingfield College (indoors)

County League matches in **Falmer or East Grinstead** most Saturday afternoons and occasional Sundays.

Come and give it a go!

To register interest and sign up for a taster session just drop an email to our recruitment team via secretary@cdphoenixsussex.co.uk

 CD Phoenix NC has Gold CAPS accreditation



HOLIDAY SKATE CLUB

EQUIPMENT PROVIDED
ALL ABILITIES WELCOME
MOBILE SKATEPARK
ARTS AND CRAFTS
GAMES AND ACTIVITIES

TAX-FREE CHILD CARE + VOUCHERS ACCEPTED

W/C MON 29TH | 4 DAYS (NOT NYD) | 9AM-3PM

BOOK: [THE SKATE CLUB.COM/HOLIDAYSKATECLUB](http://theskateclub.com/holidayskateclub)