

## **HOME-SCHOOL SIXTH FORM AGREEMENT: TOGETHER WE ACHIEVE**

Moving into the Sixth Form is an exciting and rewarding part of your educational journey. We aim to provide a broad curriculum, expert teaching and enhanced learning and enrichment opportunities, to enable you to thrive – both as a sixth form student and in later life. We also look to our sixth form students to set a positive example and to act as role models for our lower school students.

The Home-School Agreement document must be read and signed by all students as they enrol into Sackville School Sixth Form. This is a precondition to acceptance into our Sixth Form.

### **Attendance**

Students will:

- arrive at school on time and be punctual for lessons
- attend all timetabled lessons including supervised study, registration, assembly, Learning for Life and Wednesday P5 enrichment sessions
- in the event of unavoidable absence; ensure a priority family contact informs the school by 8.25am, via Study Bugs or the ks5attendance email address
- maintain a minimum of 96% attendance; attendance is rigorously monitored and falling below this level will trigger support strategies being put in place
- ensure they arrive and leave site via the sixth form entrance, using their own photocard to access/exit the school site at any time during the school day

### **Sixth Form studies and independent learning**

Students will:

- use study periods productively and keep up to date with all work set; ensuring they undertake at least five-hours independent study per subject, per week
- attend all timetabled supervised study sessions in year 12 and follow the rules in the B01 study centre at all times
- undertake appropriate independent learning tasks for all their subjects (e.g. wider reading, research, practical or applied learning), seeking guidance from subject teachers where necessary
- discuss any requests for timetable changes with the Head of Sixth Form and Curriculum Leader of the relevant subject/s
- regularly check their school email address (e.g. twice a day), as this is where important communication from teaching staff, tutors and the 6th form team will be sent
- regularly check the google classrooms for all their teaching groups and form group, ensuring that any work set is completed and submitted on time

### **Sixth Form Dress Code & conduct [see our sixth form dress code policy [here](#)]**

Students will:

- wear their lanyard, with photocard visible, at all times while on the school site
- follow the sixth form dress code when arriving at school, throughout the school day and when leaving school
- respond respectfully if staff make them aware of a dress code violation and seek to correct the issue as soon as possible
- take shared responsibility for the maintenance of the Sackville Centre & Bistro areas, ensuring they are kept clean and tidy, leaving chromebooks on charge after use and reporting any damage to staff

### **Sixth Form LIFE, L4L and enrichment programmes**

Students will:

- participate actively in our LIFE, Learning for Life and Wednesday P5 enrichment programmes
- take full advantage of the many opportunities available to develop their LIFE skills, such as mentoring, student leadership roles, reading buddies, voluntary work, helping at school and community events (e.g. community competitions, fundraising and sporting events)
- attend and participate positively in the comprehensive Futures programme that will be provided

### **Work Experience**

Students will:

- understand that work experience is a compulsory and valuable part of the sixth form experience that helps to prepare them for adult life
- commit to research and organise their own work experience for the designated week and to complete the relevant documentation, meeting any deadlines set

### **Phones, social media and technology**

Students will:

- understand that Sackville School bans the use of mobile phones, headphones and ear-pods for years 7-11, 'from gate to gate'
- understand that, as sixth form students, they have the privilege of being allowed to use their mobile phones and headphones in the SACKVILLE CENTRE and BISTRO only; use of phones/ headphones/earbuds is prohibited elsewhere in the school at any time
- ensure phones are switched off and that phones and headphones/ear buds are put away safely in their bags, out of sight, in all other areas of the school

- follow the school's IT acceptable use policy at all times
- use social media positively; any social media posts relating to the sixth form must be approved by the sixth form team and should never be used to bring the school into disrepute
- follow the advice of subject teachers on the appropriate/acceptable use of AI in their studies
- read and follow all exam board rules on the use of AI (e.g. in relation to coursework, controlled assessments and other NEAs), understanding that misuse of AI may constitute exam malpractice and could result in disqualification

### **Smoking, alcohol and drugs**

Students will:

- understand that Sackville School is a non-smoking site; smoking, vaping, use of alcohol or other illicit substances is strictly prohibited on the school site, in close proximity to the school or on any school-related activity or trip

**Thank you for agreeing to this code of conduct. In doing so you demonstrate a positive commitment to our whole school community and an undertaking to maximise your own opportunities for success and wellbeing.**